



**SUSTAIN**

**cluSter bUilding SmarT  
reAdiness INdicators**

(Grant Agreement No 101074311)

**D4.2 Digital Collaboration Platform v.1**

**Date: September 2023**

**Version 1.0**

**Published by the SUSTAIN Consortium**

**Dissemination Level: Public**



Co-funded by the  
European Union

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## Document Control Page

### Document Details

<b>Document Version:</b>	1.0
<b>Document Owner:</b>	IsZEB
<b>Contributors:</b>	All partners
<b>Work Package:</b>	WP 4 – Development of value chains interlinkages in the EU Single Market for improving resilience
<b>Task:</b>	T4.2 - Development of a Digital Collaboration Platform
<b>Deliverable Type:</b>	Other
<b>Document Status:</b>	Final Version
<b>Dissemination Level:</b>	Public

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### Document History

Version	Date	Summary of changes made
v0.1	21-8-23	Definition of the document structure and the Table of Contents. Writing a first version of all sections.
v0.2	28-8-23	Review of all sections and main input on section 2 “Open Calls”
v0.3	5-9-23	Review of all sections, address comments and formatting.
v0.4	8-9-23	Minor corrections in all sections
V1.0	15-9-23	Ready for submission

### Internal Review History

Reviewed by	Date	Summary of Comments
GreenTech, CEEC	13-9-2023	Review of final version v0.4

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## Executive Summary

The purpose of this deliverable is to present first version of the functionalities of the SUSTAIN Digital Collaboration Platform. The platform is a valuable deliverable of the SUSTAIN project as it serves as an open repository for knowledge & best practices sharing regarding energy efficient building services & projects exposition/showcase and IoT/ Smart Home tools.

This digital platform was developed in a way so as to include the following sections:

**Open Calls section:** This section is devoted to the SUSTAIN Open Calls application procedure and it includes all the required steps and documents for the submission of the applications during the two Open Calls cycles.

**Networking section:** This section aims to support SUSTAIN members and SMEs to communicate, share opinions and personal experiences, with an easy and direct way.

**E-learning section:** This section is an open repository for training material and knowledge & best practices sharing regarding energy efficient building services & projects exposition/showcase and IoT/ Smart Home tools.

**Marketplace section:** This section will provide assistance to the companies for promoting and marketing their products and services. In that way, new smart energy building services will be communicated to more people in a quicker and more efficient way

# 1. Introduction

## 1.1 Scope and objectives of the deliverable

This deliverable is part of the SUSTAIN (cluSter bUilding SmarT reAdiness INdicators) project, a three-year EUROCLUSTERS project.

As part of WP4 (Development of value chains interlinkages in the EU Single Market for improving resilience), the objective of this deliverable, is to report the design of the first version of the SUSTAIN Digital Collaboration Platform which is one of the main results of the project and it is envisioned to continue its operation after the end of the project.

The **main objectives** of the platform are:

- Support the potential applicants in the preparation and submission of their applications for the SUSTAIN Open Calls.
- Support stakeholders of the construction sector to communicate, share opinions and personal experiences, with an easy and direct way.
- Create an open repository for training material and knowledge & best practices sharing regarding energy efficient building services, SRI & projects exposition/showcase and IoT/ Smart Home tools.
- Facilitate SMEs and other stakeholders to promote their tools and services through the marketplace.

## 1.2 Structure of the deliverable

D4.2- Digital Collaboration Platform v.1 is structured according to the following sections:

- **Section 1:** Makes an introduction to the specific deliverable.
- **Section 2:** Includes the description of all the sections and components of the SUSTAIN platform.
- **Section 3:** It includes a summary of the current deliverable.

## 1.3 Relation to Other Tasks and Deliverables

The present deliverable of SUSTAIN project: D7.2 Digital Collaboration Platform v.1 is directly related with the WP3 as the platform will host the training material that was created during this WP and with WP5 which is dedicated to the Open Calls.

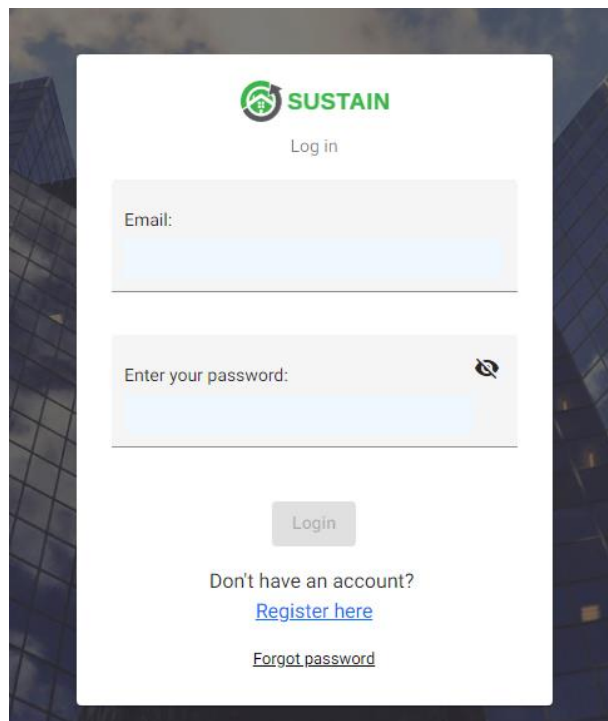
## 2. SUSTAIN Digital Collaboration Platform

### 2.1 Registration in the platform

The SUSTAIN Digital Collaboration Platform is available in the following address:

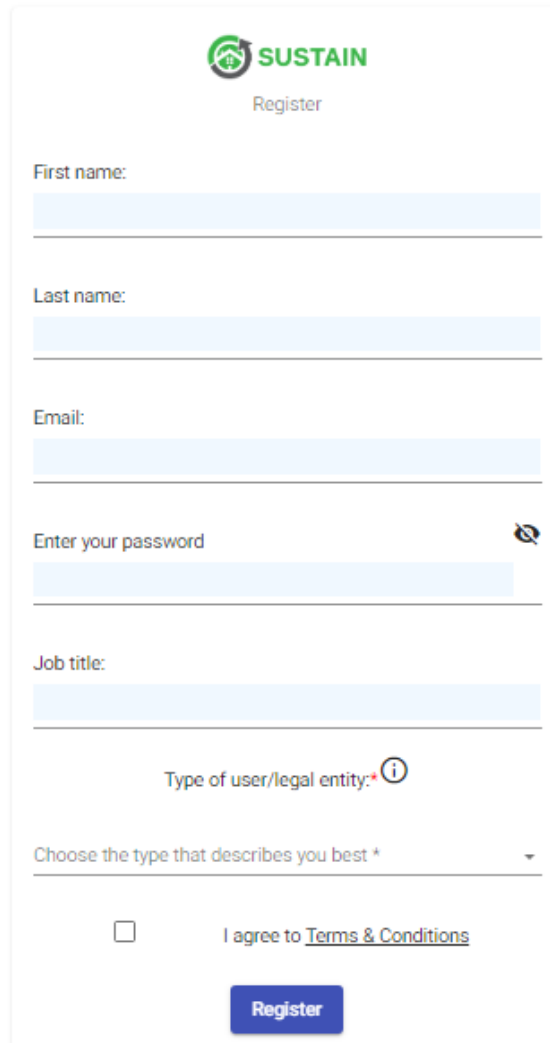
<https://sustain-digital.iti.gr/>

In SUSTAIN platform, the various actors and stakeholders, like SMEs, freelancers, research organisations, public entities or other entities, are able to create and view their own profiles.

The image shows a login form for the SUSTAIN platform. At the top, there is a logo consisting of a green circular icon with a house-like shape inside, followed by the word "SUSTAIN" in green. Below the logo is the text "Log in". The form contains two input fields: "Email:" with a light blue border and "Enter your password:" with a light blue border and a small eye icon to its right. Below these fields is a grey "Login" button. At the bottom of the form, there is a link "Don't have an account? Register here" and another link "Forgot password". The form is set against a background image of a modern building facade.

**Figure 1: Log in Form**

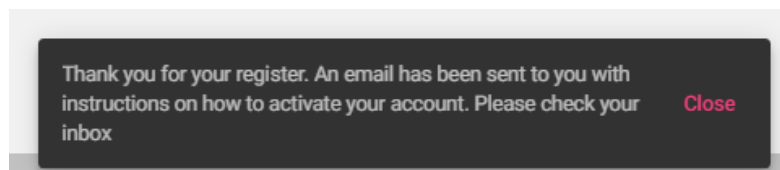
For users that haven't already an account, the option Register here, as displayed in Figure 1, will lead them to the following registration form.



The image shows a registration form for the SUSTAIN platform. At the top, there is the SUSTAIN logo and the word "Register". Below this, there are several input fields: "First name:", "Last name:", "Email:", "Enter your password" (with a toggle icon), and "Job title:". Below these fields is a dropdown menu labeled "Type of user/legal entity:" with an information icon and the text "Choose the type that describes you best \*". At the bottom of the form, there is a checkbox labeled "I agree to [Terms & Conditions](#)" and a blue "Register" button.

**Figure 2: Register Form**

The registration procedure will be completed with a confirmation e-mail, in the e-mail address the new user has provided in the credentials.



**Figure 3: Account Confirmation**



## 2.2 Home page

In the Home Page of the first version of the SUSTAIN Digital Collaboration Platform, there are some brief information about the Open Calls that are in progress and some metrics related to the number of registered users, submitted proposals etc.



### About the SUSTAIN Open Call

The SUSTAIN Open Calls provide financial support to SMEs for developing new products, services or methods addressing the smart building construction challenges. The call is adapted to two maturity technology readiness levels: Innovation support [TRL 4-6] and Go-to-Market support [TRL 7-8], according to the maturity of the solution to

**Figure 4: Home page - 1**

levels: Innovation support [TRL 4-6] and Go-to-Market support [TRL 7-8], according to the maturity of the solution to be developed. The proposed projects must be aligned with at least one of the following topics (in case of selecting more than one topic, the applicant has to mention which one is the main topic):

- Smart Readiness Indicators (SRI) coupled with Artificial Intelligence (AI)
- Smart Readiness Indicators (SRI) coupled with Augmented Reality/Virtual Reality (AR/VR)
- Smart Readiness Indicators (SRI) coupled with Building Information Modelling (BIM)
- Smart Readiness Indicators (SRI) coupled with Energy Performance Certificates (EPCs)
- Smart Readiness Indicators (SRI) coupled with Building Energy Management System (BEMS)
- Smart Readiness Indicators (SRI) coupled with Internet of Things (IoT)
- Smart Readiness Indicators (SRI) coupled with Methodologies and Tools to Support Positive Energy Buildings (PEB) Construction/Renovation

The awarded SME (or SMEs Consortium) will be able to receive up to 50.000€, according to the proposed experiment type. .

**Empowering Growth, Unleashing Potential**

Total users registered in the application - 33  
Number of proposals submitted - 0

[Start now](#)

### To submit your application:

- Start filling the form. At any time you may save it and continue later.
- Submit your application to be reviewed. Applications should be written in English.
- You may submit multiple applications, but only the last one will be reviewed.

The best of luck!

**Figure 5: Home page - 2**

## 2.3 Profile

As shown in the following Figure, the user can choose to view the account details.

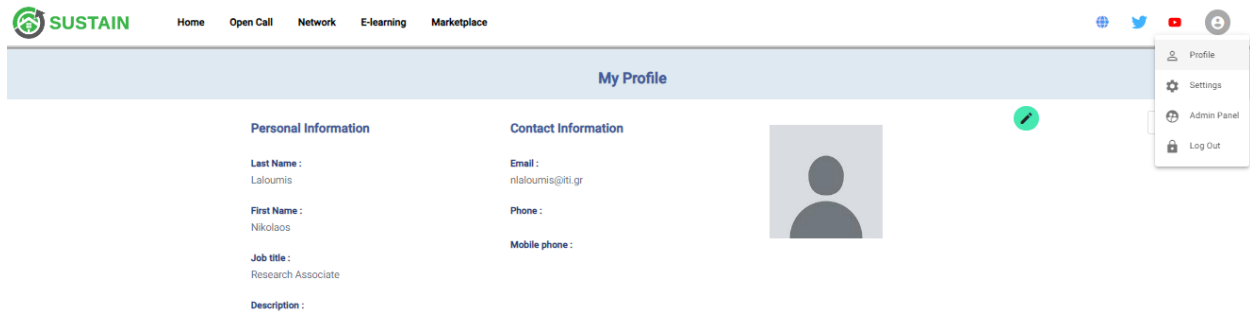


Figure 6: Profile section

Users can edit their profile's information by the following section.

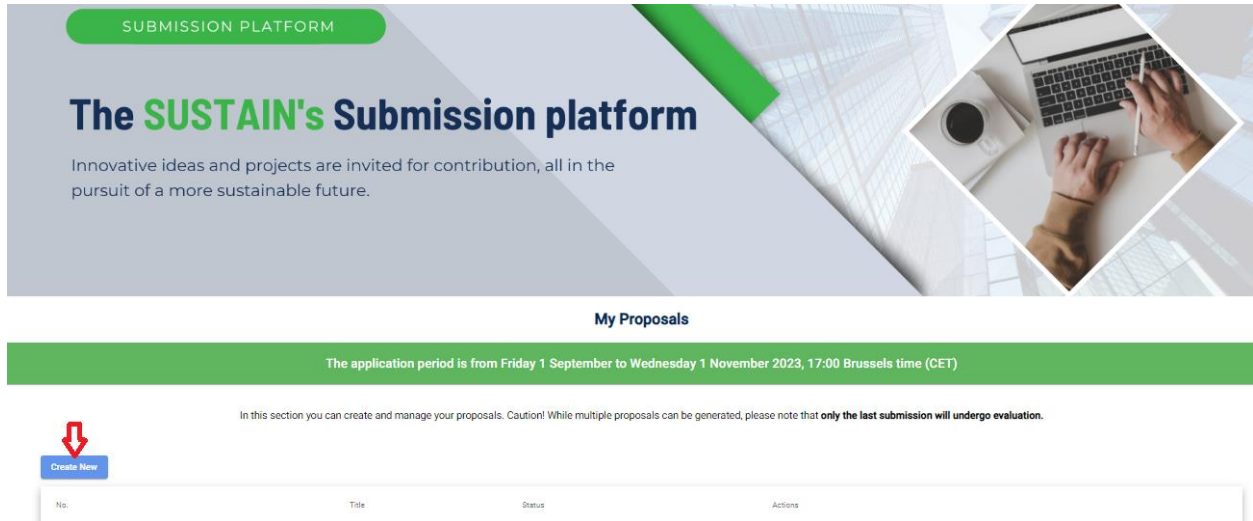
The screenshot shows the 'Edit Profile' form. At the top left, it says 'Edit Profile' with a user icon, and at the top right, there is a red close button with an 'X'. The form contains several input fields: First name: Nikolaos, Last name: Laloumis, Email: nialoumis@iti.gr, Job title: Research Associate, Phone Number: (empty), and Mobile Number: (empty). Below these is a text area for 'Please introduce yourself:' with a double-slash icon. At the bottom, there are input fields for LinkedIn, Twitter, and Website. A blue 'Update' button is located at the bottom center.

Figure 7: Edit profile section

## 2.4 Open Calls section

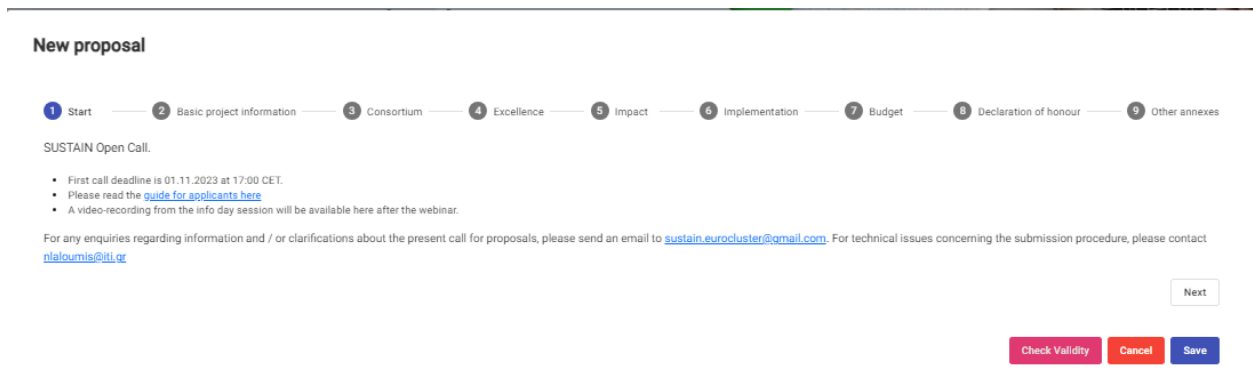
In the Open Calls section the potential Applicants can create, fill, elaborate and submit their application according to the Guide of Applicants and the required steps.

Below the required steps and sections are presented.



**Figure 8: Application creation**

As soon as the applicant creates a new proposal, the following form will be created. In this page the applicant can download the Guide of Applicants and watch the webinar session when it will be available.



**Figure 9: Start page with short info and Guide of Applicants**

The applicant can move to next sections by clicking on “Next” button. In the second section the applicant has to insert some basic information about the proposed project (title, acronym, country, contact details, related topic, TRL and abstract).

**New proposal**

- 1 Start
- 2 Basic project inform...
- 3 Consorti...
- 4 Excelle...
- 5 Impact
- 6 Implementa...
- 7 Budget
- 8 Declaration of ho...
- 9 Other anne...

**2. Basic project information**

Complete the first tab to make a start. You can then edit these fields. Some additional fields may display, depending on your responses.

Project full title *	Project acronym *	Full name of contact perso...
Select Country * <span style="float: right;">▼</span>	Phone Number *	Email address *

**Which technologies are included in the project?**

Choose SRI ▼

**Current TRL level**

The financing scheme will be chosen depending on the innovation maturity and on the activities/services to be performed or needed. It is recommended that prior to applying to the open call, each applicant/consortium performs a self-assessment of the TRL of the proposed solution in the application»

Please choose the current TRL Level of your project. ▼

**Proposal Abstract**

Text area \*

---

0 / 2000 max.


**Figure 10: Basic project information section**

The third section is related with the Consortium and the Applicant can add the required information for the involved SME or SMEs in case of a consortium.

## New proposal

1 Start — 2 Basic project inform... — 3 Consort... — 4 Excelle... — 5 Impact — 6 Implementa... — 7 Budget — 8 Declaration of ho... — 9 Other anne...

## 3. Consortium Composition

 Complete the first tab to make a start. You can then edit these fields. Some additional fields may display, depending on your responses.

**SME 1**

Legal name *	Short name (optional)	Street name and number *	Postal Code and City *
Country of registration *	Registration number	Full name of Contact person *	Contact person email address *
Phone number *	VAT Number *	Date of company registration *	Company website (optional)

Number of employees(2022) \*

Annual turnover in Euros(2022) \*

Have you applied to any other Euroclusters Open Call? If Yes, please fill the name of the Eurocluster you have already applied:

SME Self-Assessment result:

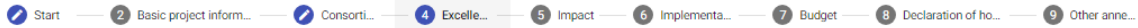
No File Chosen

Back Next

**Figure 11: Consortium information section**

The three next sections (4-Excellence, 5-Impact, 6-Implementation) are dedicated to the description of the core project of each applicant according to the evaluation criteria of the Open Call. All sections have to be filled online except the Work Plan description where a specific template is required to be uploaded. The required template is available for downloading for the applicants.

New proposal



4. Excellence

<p><b>4.1 Ambition</b></p> <p>Ambition *</p> <hr/> <p>0 / 2000 max.</p>	<p>The applicants must demonstrate to what extent their proposed project is beyond the State of the Art, and describe the innovative approach behind it (e.g., ground-breaking objectives, novel concepts and approaches, new products, services or business and organisational models).</p>
---	--

<p><b>4.2.A Innovation</b> (Technical and market innovation)</p>	<p>Explain the innovations resulted from your project compared to the current situation in the considered activity sectors. Max. 2000 characters</p>
--	--

<p><b>4.2.B Innovation</b> (Competitors and differentiation)</p> <p>Competitors and differentiation *</p> <hr/> <p>0 / 2000 max.</p>	<p>Describe the expected key market application(s) of the results of your project, that differentiates it from competitors and provides the highest added value for potential customers.</p>
--	--

**4.3 KEY PERFORMANCE INDICATORS (KPI)**

Provide a set of at least 3 technical KPI to measure the results of your project.

These KPIs are very important because they will be checked at the end of project execution (if funded) to approve the project results. You can add more than 3 KPIs if you wish.

<p><b>KPI 1</b></p> <p>KPI Name *</p> <hr/>
---

<p><b>KPI 2</b></p> <p>KPI Name *</p> <hr/> <p>KPI Value at the beginning of the project *      KPI expected value at the end of the project *      KPI expected value in 2 years after the end of the project *</p> <p>KPI Short description *</p> <hr/> <p></p>
---

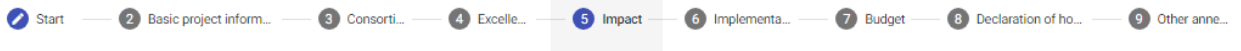
<p><b>KPI 3</b></p> <p>KPI Name *</p> <hr/> <p>KPI Value at the beginning of the project *      KPI expected value at the end of the project *      KPI expected value in 2 years after the end of the project *</p> <p>KPI Short description *</p> <hr/> <p></p>
---

<p><b>4.4 Innovation &amp; Technologies</b></p> <p>tools *</p> <hr/> <p>0 / 2000 max.</p>	<p>Describe which digital innovation and / or technologies, architectures, processes and methodologies you will use to obtain the results and how you will use them according to the objectives.</p>
<p><b>4.5 Stage &amp; development</b></p> <p>stage *</p> <hr/> <p>0 / 2000 max.</p>	<p>Explain the current stage of development of the project and the past key milestones that led to it (e.g. initial feasibility study, proof of concept completed, early field trials under way), or similar indications of results and describe the positioning of the business innovation project, e.g. where it is situated in the spectrum from 'idea to Proof of Concept'. Refer to Technology Readiness Levels where relevant.</p>

Back
Next

**Figure 12: Excellence section**

**New proposal**



**5. Impact**

<p><b>5.1 Market opportunity</b></p> <p>Market opportunity *</p> <hr/> <p>0 / 2000 max.</p>	<p>The applicants must demonstrate a clear idea of what they want to do and whether the new/improved product/service has market potential (e.g., because it solves a problem for a specific target customer).</p>
---	---

<p><b>5.2 Competition</b></p> <p>Competition *</p>	<p>The applicants must provide information about the degree of competition for their product/service and if the idea is disruptive and breaks the market (i.e., the products/services to be brought to market can be clearly differentiated from the competition)</p>
--	---

<p><b>5.3 Commercial Strategy and scalability</b></p> <p>Commercial Strategy and scalability *</p> <hr/> <p>0 / 2000 max.</p>	<p>The applicants must demonstrate the level of scalability of the new/improved product/service, meaning that it doesn't address the solution of a specific problem but is able to be commercialised to solve a structural problem in a specific sector/process/etc.</p>
<p><b>5.4 Transversal criteria</b></p> <p>Transversal criteria *</p> <hr/> <p>0 / 2000 max.</p>	<p>Transversal criteria such as Environment and low carbon economy contribution, Equal Opportunities including Gender Balance and Social Impact will be also considered by evaluators when scoring the proposals.</p>

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Next

Figure 13: Impact section

New proposal



6. Implementation

**6.1 Workplan**

6.1.1 Duration of your project in Months

6 months

9 months

6.1.2 Workplan description

Please download the Excel file, fill it out, and upload the completed version to the platform. The purpose of the document is to describe the soundness of the workplan, including relevance of the tasks described, and the timing of the activities.



<b>6.2 Team</b>  Team *  0 / 2000 max.	Shortly describe each partner/entity including expertise, products, services or other achievements. Also, provide names, positions and short CVs (or LinkedIn profile) of the persons who will be primarily responsible for carrying out the proposed activities from each partner/entity.  The applicants have to demonstrate their management and leadership qualities, their capacity to carry through their ideas and understand the dynamics of the market they are trying to tap into. The team should be a balanced and cross-functional team, with a strong background and skill base.
<b>6.3 Ethics</b>  Ethics *  0 / 2000 max.	Applicants should confirm if there are any ethical issues which might occur and how they propose to mitigate them with special attention to GDPR compliance.
<b>6.4 Cost-effectiveness of the workplan</b>  Cost-effectiveness *  0 / 2000 max.	Quality and effectiveness of the resources assigned to the project in order to get the proposed objectives/deliverables.

Back Next

Check Validity Cancel Save

Figure 14: Implementation section

The next step is related with the proposed budget where the applicants have to download, fill and upload a specific template provided for the budget allocation.

**New proposal**

- 1 Start
- 2 Basic project informa...
- 3 Consorti...
- 4 Excelle...
- 5 Impact
- 6 Implementat...
- 7 Budget
- 8 Declaration of ho...
- 9 Other anne...

**7. Budget allocation per partner**

Please download the Excel file, fill it out, and upload the completed version to the platform. The purpose of the document is to describe the overall structure of your project's budget.

Download Excel

Choose File

Back Next

Check Validity Cancel Save

Figure 15: Budget section

The next step is dedicated to the Declaration of Honour that must be signed by all applicants. All applicants can find and download the required template in this step.

### New proposal

The screenshot shows a progress bar with 9 steps: 1. Start, 2. Basic project informa..., 3. Consorti..., 4. Excelle..., 5. Impact, 6. Implementa..., 7. Budget, 8. Declaration of ho..., and 9. Other anne... Step 8 is highlighted. Below the progress bar, the text reads '8. Declaration of honour' and 'Please download the Word file, fill it out, and upload the signed version to the platform!'. There is a 'Download Word' button, a file input field with a 'Choose File' button, and a 'Back' button. At the bottom right, there are 'Check Validity', 'Cancel', and 'Save' buttons.

Figure 16: Declaration of honour section

Finally, the last section provides the option to the applicants to upload a free pdf with any content (e.g. tables, figures, etc.) that can support their application.

### New proposal

The screenshot shows a progress bar with 9 steps: 1. Start, 2. Basic project informa..., 3. Consorti..., 4. Excelle..., 5. Impact, 6. Implementa..., 7. Budget, 8. Declaration of ho..., and 9. Other anne... Step 9 is highlighted. Below the progress bar, the text reads '9. Other annexes' and 'Please upload any additional PDF that may provide more detailed information about your proposal (e.g. more detailed description, screenshots, tables, graphs, etc.). (max. 6 pages)'. There is a file input field with a 'Choose File' button and a 'Back' button. At the bottom right, there are 'Check Validity', 'Cancel', and 'Save' buttons.

Figure 17: Other annexes section

During all steps, the applicant can “Save” the current version of their application and they can “Check Validity” of their application in case they miss to fill any mandatory field. Moreover, they can also “Cancel” their application at any stage.

The applicants can access and continue the elaboration of the saved applications from the “My proposals” page.

**My Proposals**

The application period is from Friday 1 September to Wednesday 1 November 2023, 17:00 Brussels time (CET)

In this section you can create and manage your proposals. Caution! While multiple proposals can be generated, please note that **only the last submission will undergo evaluation.**

[Create New](#)

No.	Title	Status	Actions
1	test	Incomplete	<a href="#">Open</a> <a href="#">Delete</a> <a href="#">Submit</a>

**Figure 18: My proposals section**

As soon as all the mandatory sections are filled and the “Check validity” function exports a valid message then the applicant can submit the application by clicking the “Submit” button.

## 2.5 Network section

In the Network section the users can review all the registered users and companies and according to their expertise and interests they can connect with them and expand their network. They can also follow some specific contacts or remove them of their network.

Home   Open Call   **Network**   E-learning   Marketplace

NETWORKING OPPORTUNITIES

### The SUSTAIN's Networking Hub

Search and contact users with similar interests or requirements to match your projects, technologies, funding solutions and expertise.

My information

👤 You follow

👥 Followers

George Mikos

Remove

SUSTAIN Registered Users

Name	Last name	Email	Job title	Role	Actions
Γεωργος	Mikoc	gmikos@iti.gr	Developer	Freelance Expert	<a href="#">View Profile</a> <a href="#">Follow</a>
haci mehmet	guzey	hacimehmetguzey@gmail.com	SME Owner	Ada Guzey Engineering Ltd. Company	<a href="#">View Profile</a> <a href="#">Follow</a>

Γιώργος Μίκος
Remove

Pablo	Caballero	pablo.caballero@nazaries.com	Senior R&D expert	Nazaries inteligencia Company	<a href="#">View Profile</a>	<a href="#">Follow</a>
George	Mikos	george.mikos.gm@gmail.com	Developer	Freelance Expert	<a href="#">View Profile</a>	<a href="#">Follow</a>
Katerina	Manolopoulou	k.manolopoulou@iti.gr	Marketing Manager	Freelance Expert	<a href="#">View Profile</a>	<a href="#">Follow</a>

Items per page: 5 1 – 5 of 25 |< < > >|

SUSTAIN Registered Companies

Name	Country	Address	Sector	Actions
Ada Guzey Engineering Ltd.		Yenisehir Mahallesi, Kardesler Cd. No: 7/2 Sivas	sector	<a href="#">Info</a>
Nazaries inteligencia	Spain	Calle Parque de las Ciencias 1, 2 <sup>a</sup> floor	sector	<a href="#">Info</a>
Diming d.o.o.		Letalska cesta 32, 1000 Ljubljana, Slovenia	sector	<a href="#">Info</a>
AKMON S.A.	Greece	44th str. Nr.4, Ano Liosia Industrial Park, Ano Liosia 133 41	sector	<a href="#">Info</a>
A-STAR D.O.O.		Mestne njive 23	sector	<a href="#">Info</a>

Figure 19: Network section

The user can also see information and details for other registered users and companies.

✕

Nikos Laloumis

Research Associate

**Personal Information**

---

**Email :**  
nikoslaloumis@gmail.com

**Phone :**

**Description :**

**Role :**  
Freelance Expert

**Mobile phone :**

Figure 20: User details

## 2.6 E-learning section

The e-learning section includes informational and educational content relevant to the sector, technologies and their sources.

Indicatively, topics may concern building sector innovations and investments, technical solutions and financial planning, collaborative business modelling and networking, smart technologies related to the building sector, and others. The following Figure presents an example of e-learning topics.

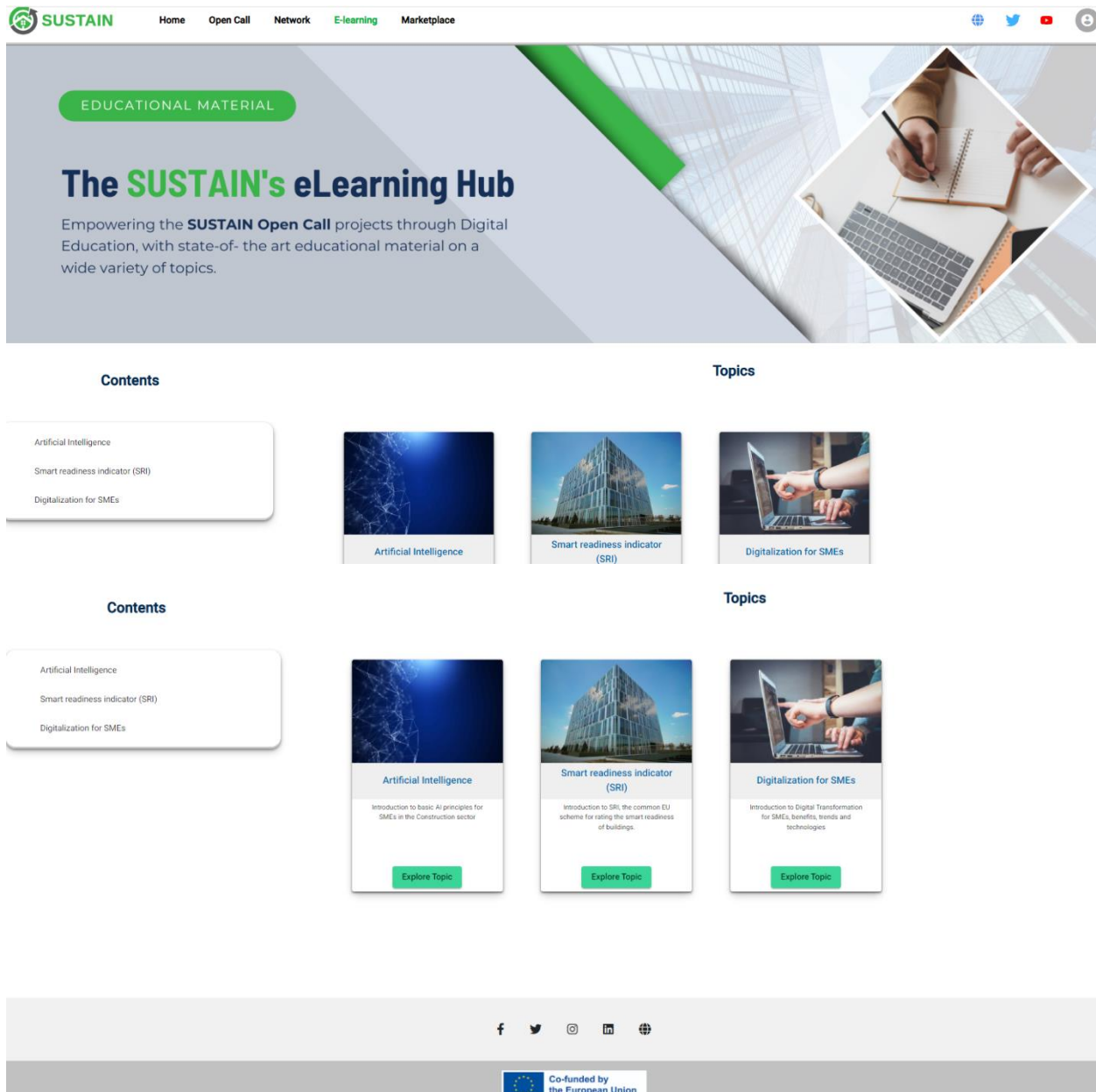


Figure 21: E-learning section

The contents of the E-learning section are presented on the left list and each user can view the material per topic by clicking the “Explore topic” button and then the “View Lesson” button.

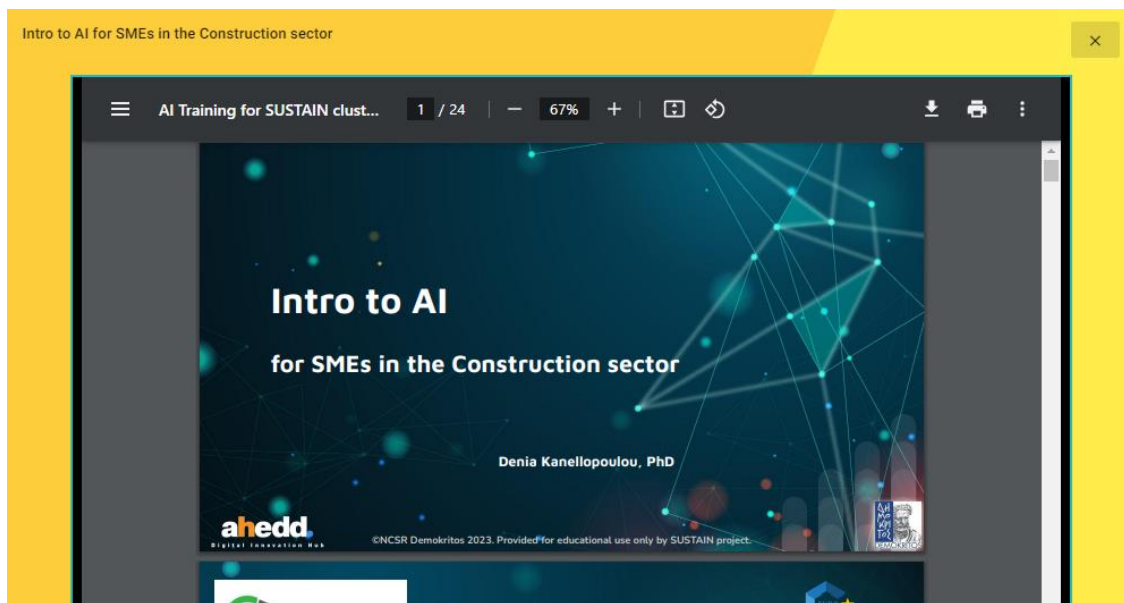
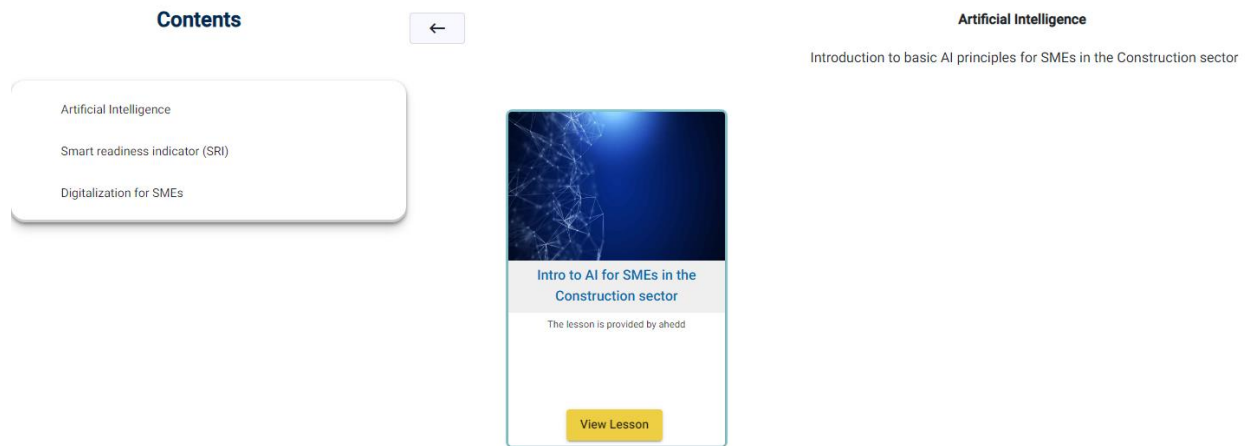


Figure 22: View uploaded material

The user can view the training material (e.g. pdf, video, etc.), download and print it.

The training material can be uploaded only by the admin account of the platform in order to confirm the validity and the relevance of the material.

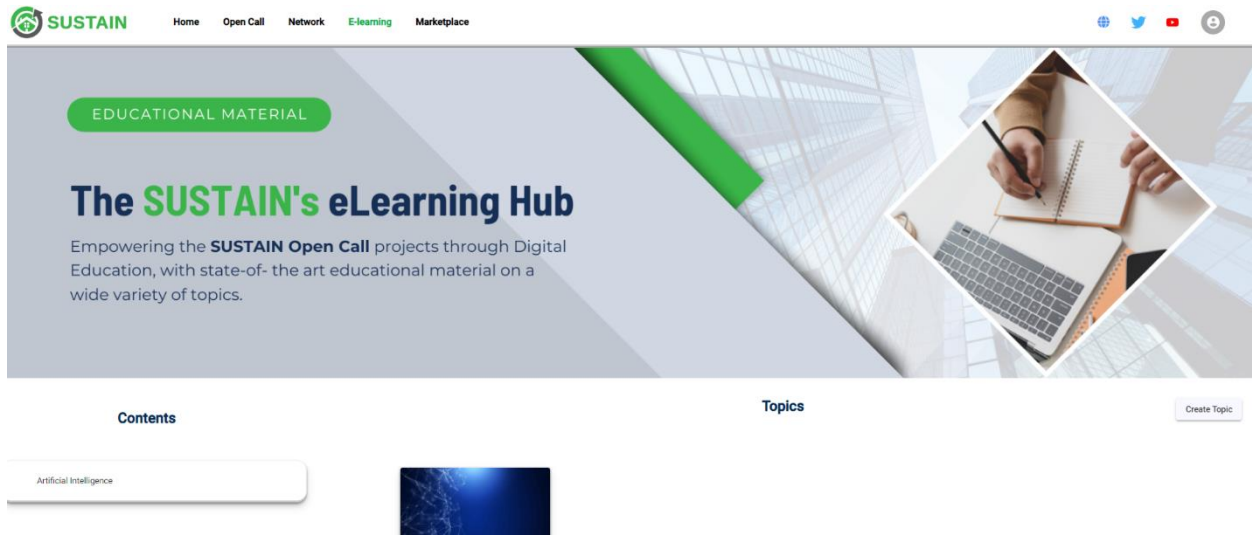
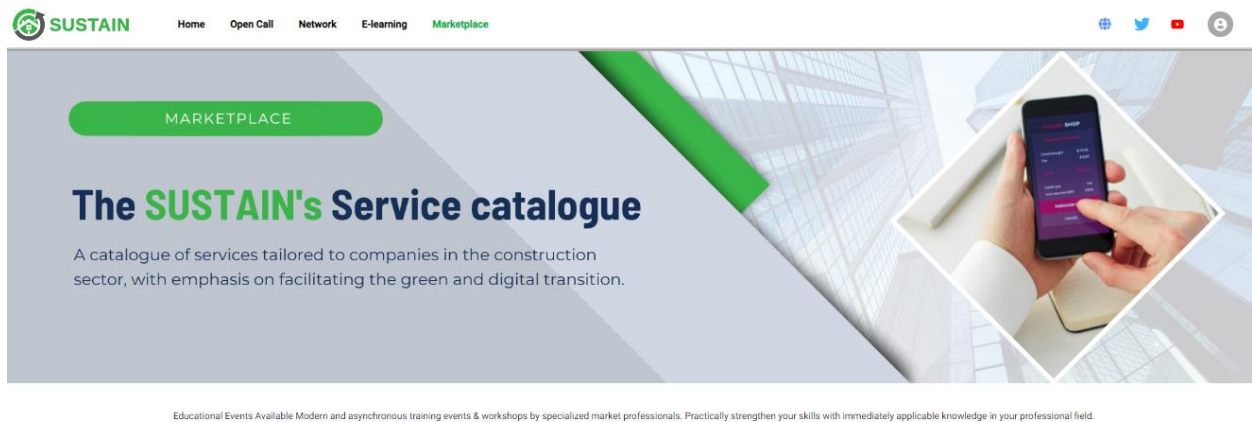


Figure 23: Create new topic for training material

## 2.7 Marketplace section

The marketplace section includes tools and services that are related with the building construction sector.



Educational Events Available Modern and asynchronous training events & workshops by specialized market professionals. Practically strengthen your skills with immediately applicable knowledge in your professional field.

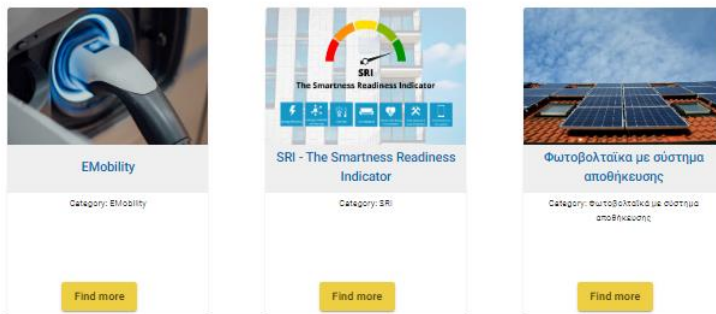


Figure 24: Marketplace section

This section is expected to be enriched after the end of the Open Calls approved projects as the selected SMEs will have the opportunity to promote their implemented solutions through SUSTAIN platform.

The tool/service can be added only by the admin account of the platform in order to confirm the validity and the relevance of the solution.

## 2.8 Dissemination

All pages and sections of the SUSTAIN Digital Collaboration Platform are aligned with the EUROCLUSTERS programme dissemination and communication rules. Moreover, the platform includes the links of the SUSTAIN Eurocluster website as well as the social media links of the project.



The SUSTAIN project has received funding from the European Union's Joint Cluster Initiatives (EUROCLUSTERS) under grant agreement No 101074311. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or EISMEA. Neither the European Union nor the granting authority can be held responsible for them.  
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Figure 25: EU dissemination regulation



### 3. Conclusions

The current document presented the first version of the SUSTAIN Digital Collaboration Platform including the sections of the registration, profiling, Open Calls, Networking, E-learning and Marketplace. In the second (final) version, the full version of the SUSTAIN Digital Platform as well as the functionalities provided will be further analyzed.